



CITY OF BROOKLET  
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912) 42-5877

L.W. (Nicky) Gwinnett, Jr. Mayor  
Rebecca Kelly, Mayor Pro-Tem  
Bradley Anderson, Councilman  
Hubert Keith Roughton, Councilman  
James Harrison, Councilman

Hugh Hunter, City Attorney  
Lori Phillips, City Clerk  
Melissa Pevey, Assistant Clerk

**CALLED MEETING**  
**and**  
**WORK SESSION**  
**THURSDAY, APRIL 11, 2024**  
**6:30 PM**  
**PROPOSED**  
**AGENDA**

1. **Call to order and welcome** - Mayor Gwinnett  
**Invocation** -
2. **Pledge of Allegiance** -
3. **Consideration of a motion to Approve the Agenda**  
**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_ **AYES** \_\_\_\_\_ **NAYS** \_\_\_\_\_ **AB** \_\_\_\_\_
4. **FIRST READING OF AN ORDINANCE TO REQUIRE CONCRETE CULVERTS FOR ACCESS DRIVEWAYS WITHIN PUBLIC RIGHTS-OF-WAY OF MUNICIPAL STREETS WITHIN THE CITY OF BROOKLET.**
  - **Public Comment and Discussion**
5. **MOTION TO CLOSE THE CALLED MEETING AND GO INTO THE REGULAR SCHEDULED WORK SESSION.**  
**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_ **AYES** \_\_\_\_\_ **NAYS** \_\_\_\_\_ **AB** \_\_\_\_\_
6. **Work Session Discussion Item(s):**
  - 6.1. Update concerning the Water/Sewer system for the new school from Wesley Parker, City Engineer, and Matthew Morris, City Consultant.
  - 6.2. TSW Overview & Code Experience - Caleb P. Racicot

- 6.3. Review of the invoice received from Parker Engineering, LLC. for \$3,616.25 for Utility Planning for the Future SEB High School.
- 6.4. Letter of Recommendation – Highway 80 Water Extension Project – Parker Engineering recommends the project be awarded to Y-Delta, Inc. in an amount equal to the base bid amount of \$374, 315.67.
- 6.5. Downtown Parking/Flower Beds Discussion
- 6.6. Food Truck Ordinance Discussion
- 6.7. Farmers Market Discussion
- 6.8. Review of a Proposal from Digital Office Equipment to Lease a Brother Color Multi-Function Copier, Printer, Scanner, and Fax for the City Clerk's Office. (A 60-month lease is \$108.88 and a 48-month lease for \$121.48)

**7. Motion to Adjourn**

**MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYS\_AB\_\_\_\_\_**