



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Sheila Wentz, Councilwoman

Carter Crawford, City Manager
Lori Phillips, City Clerk
Melissa Pevey, Assistant Clerk
Ben Perkins, City Attorney

December 19, 2024
Public Hearing
City Council Meeting
7:00 PM

Proposed
Agenda

1. Call to order and welcome - Mayor Gwinnett

- Invocation
- Pledge of Allegiance

2. Consideration of a Motion to Approve the Agenda

3. Public Hearing #1:

3.1. APPLICATION VA2024-023:

Franklin Construction, LLC submitted an application requesting a Variance for the front setback for Lot #1 from 40' (by ordinance) to 25' (15' variance). The purpose of variance is to create a larger backyard for the end user. The lot is odd-shaped and causes the backyard to be squeezed against the property line. This property is in Woods Edge Subdivision off Old Leefield Road.

(The Planning & Zoning Commission made the recommendation not to approve the variance request submitted by Franklin Construction, LLC.)

- Discussion from the Mayor & City Council
- Discussion & Questions from the Public

4. Motion to come out of the Public Hearing and go into the City Council Meeting.

- 5. Recognition of Guest(s) who have Signed Up to Speak**
- 6. Recognition of Guest(s) Requested to be on the Agenda:**
 - a. Bobby Durdan – Blue Knights GA 11
 - b. Roger Wilhelm – AMI/AMR with Core & Main
 - c. David Bircher – 318 North Cromley Rd. – General Information
- 7. Consideration of a Motion to Approve the Consent Agenda:**
 - a. McLaggan Communications & Radar Service Inc. Invoice# 216958 – This invoice was for outfitting & installing the radio, radar, & Moto 500 in-car video for \$9,146.00.
 - b. Utility Management Services – Helps cities to save through contingency-based utility bill audits.
 - c. City Manager Job Description
- 8. Consideration of a Motion to Approve the Minutes for the following Meetings:**
 - a. June 20, 2024 City Council Meeting
 - b. June 24, 2024 Called Meeting
- 9. Consideration of a Motion to Approve the November Financial Reports as presented.**
- 10. Report from the City Manager**
 - a. Carter Crawford
- 11. Reports from Committee Members**
 - a. Councilwoman Wentz
 - b. Councilman Anderson
 - c. Councilwoman Kelly
 - d. Councilman Harrison
 - e. Councilman Roughton
- 12. Report from City Clerk**
 - a. Lori Phillips
- 13. Report from Planning & Zoning Administrator**
 - a. Melissa Pevey
- 14. Report from Interim Police Chief**
 - a. Michelle Reolegio
- 15. Report from the Safety Coordinator**
 - a. Jim Stanoff
- 16. Report from the City Engineer**
 - a. Wesley Parker, Parker Engineering, LLC.

17. Report from the Water/Sewer Consultant

a. Matthew Morris - Absent

18. Discussion Item(s):

- 18.1. Discussion and consideration of a motion to approve the Lease Agreement between the City of Brooklet and the Blue Knights for leasing the Scout Hut at 100 Parker Avenue South.
- 18.2. Discussion and consideration of a motion to approve the quote from Core & Main for AMI coverage for \$15,128.21.
- 18.3. Discussion and Consideration of a motion to approve the recommendation from the Planning & Zoning Commission to deny Application VA2024-023 (seeking a front setback variance) submitted by Franklin Construction, LLC.
- 18.4. Discussion and consideration of a motion to approve a Resolution extending the Moratorium on Rezonings/Annexations to March 21, 2025.
- 18.5. Discussion and consideration of a motion to authorize Mayor Gwinnett to sign the Denmark Water and Sewer Easement Agreement.
- 18.6. Consideration of a motion to approve the quote proposal for the GMA-GIRMA Georgia First Responder PTSD Program.
- 18.7. Consideration of a Motion to Approve the recommendation from Parker Engineering for the low bidder, Y-Delta, Inc., for \$993,216.59. Bids were received and opened for the Brooklet Lift Station Project (PE24229) on December 5th, 2024, at 11:00 AM.
- 18.8. First Reading and consideration of a motion to adopt Ordinance No. 2024-023 amending the Municipal Charter to provide that any action to adopt/amend the operating budget or purchasing policy may be done by resolution.
- 18.9. Discussion and consideration of a motion to approve an Agreement for Georgia Municipal Association, Inc. to provide Consulting Services for the City of Brooklet. Scope of Work: GMA will provide facilitation services for the Brooklet City Council planning retreat scheduled for February 22, 2025, or at a mutually agreed upon date by the city of Brooklet and GMA.
- 18.10. City of Brooklet, Georgia - Fiscal Policies Operating Budget

19. Consideration of a Motion to Adjourn