



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Sheila Wentz, Councilwoman

Carter Crawford, City Manager
Lori Phillips, City Clerk
Melissa Pevey, Assistant Clerk
Ben Perkins, City Attorney

**January 16, 2025
City Council Meeting
7:00 PM**

**Proposed
Agenda**

- 1. Call to order and welcome - Mayor Gwinnett**
 - Invocation
 - Pledge of Allegiance
- 2. Consideration of a Motion to Approve the Agenda**
- 3. Consideration of a Motion to Enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)**
- 4. Recognition of Guest(s) who have Signed Up to Speak**
- 5. Recognition of Guest(s) Requested to be on the Agenda:**
 - a. Shirley Jones – Garbage Pick-Up Concerns - 204 South Cone Street
- 6. Consideration of a Motion to Approve the Consent Agenda:**

N/A
- 7. Consideration of a Motion to Approve the Minutes for the following Meetings:**
 - a. November 21, 2024 Council Meeting
 - b. December 12, 2024, Lane Street Pre-Construction Meeting

8. Consideration of a motion to appoint a Mayor Pro-Tem (see Charter Sec. 2.16).

9. Consideration of a Motion to Approve the December Financial Reports as presented.

10. Report from the City Manager

- a. Carter Crawford

11. Reports from Committee Members

- a. Councilwoman Wentz
- b. Councilman Anderson
- c. Councilwoman Kelly
- d. Councilman Harrison
- e. Councilman Roughton

12. Report from City Clerk

- a. Lori Phillips

13. Report from Planning & Zoning Administrator

- a. Melissa Pevey

14. Report from Interim Police Chief

- a. Michelle Reolegio

15. Report from the Safety Coordinator

- a. Jim Stanoff

16. Report from the City Engineer

- a. Wesley Parker, Parker Engineering, LLC.

17. Report from the Water/Sewer Consultant

- a. Matthew Morris

18. Discussion Item(s):

18.1. Second Reading and consideration of a motion to adopt Ordinance No. 2025-023 amending the Municipal Charter to provide that any action to adopt/amend the operating budget or purchasing policy may be done by resolution.

18.2. Motion to Approve the City of Brooklet, Georgia - Fiscal Policies Operating Budget.

18.3. Motion to Approve the Quote from Yancy Bros. For a Mini Excavator for \$52,692.00. This will be paid half from Splost & half from T-Splost.

- 18.4. Motion to Approve the Brooklet to Statesboro Sewer Project (PE21193)
Change Order# 1 – The amount of the contract prior to this change order was (\$4,847,957.00) four million eight hundred forty-seven thousand nine hundred fifty-seven dollars. The contract amount will increase by the sum of (\$168,100.00) one hundred sixty-eight thousand one hundred dollars. The contract total, including this and previous change orders, will be (\$5,016,057.00) five million sixteen thousand fifty-seven dollars. (The change order includes adding an 18” casing to the directional bore at the roundabout per the City of Statesboro and an additional bore near the Ingram Street/West Lane Street Intersection to go underneath a septic drain field.)**
- 18.5. Discussion and Consideration of a Motion to Instruct the City Attorney to Amend the Ordinance to Change the Terms for Planning & Zoning Committee Members from a Two-Year to a Three-Year Term.**
- 18.6. Review of the Applications received for the Planning & Zoning Commission One-year Term Appointments for Post# 2 (Dave Bircher) & Post# 4 (Virginia “Ginny” Macaluso) for 2025.**
- 18.7. Discussion and Consideration of a Motion to Hire a Chief of Police.**
- 19. Motion to Approve the 2025 appointment of the Two Members whose Terms have Expired for the Planning & Zoning Commission.**
- Post# 2 - Dave Bircher
 - Post# 4 - Virginia Macaluso
- 20. Consideration of a Motion to Appoint Lori Phillips as Election Superintendent.**
- 21. Consideration of a Motion to Approve Setting the Qualifying Fees for the 2025 Municipal Election: \$90.00 for the mayor seat and \$54.00 for the council seat.**
- 22. Consideration of a Motion to Approve Development Agreement with the Developer of Woods Edge Subdivision.**
- 22. Consideration of a Motion to Adjourn**