



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Sheila Wentz, Councilwoman

Ben Perkins, City Attorney
Lori Phillips, City Clerk
Melissa Pevey, Assistant Clerk

PUBLIC HEARING
6:30 PM;
CITY COUNCIL
MEETING
7:00 PM
AGENDA

1. **Call to order and welcome** – Mayor L.W. (Nicky) Gwinnett, Jr.
 - a. **Invocation** – Mayor Gwinnett
2. **Pledge of Allegiance to the United States Flag** – Keith Roughton
3. **Consideration of a Motion to Approve the Agenda**
MOTION_____SECOND_____AYES_____NAYS_____AB_____
4. **Public Hearing Item(s):**
 - a. **FY2025 Budget Review**
 - Discussion and questions from the Mayor and City Council.
 - Discussion and questions from the Public who have requested to speak.
 - b. **APPLICATION: TA2024-019:**

An amendment to the code of ordinances of the City of Brooklet to require that members appointed to the Planning Commission be residents of the City of Brooklet; to define cause for removal of a Planning Commission member; and to utilize compensation for Planning Commission members.

 - Discussion from the Mayor and City Council.
 - Discussion and questions from the Public who have requested to speak

- c. **APPLICATION RZ 2024-016:**
 G3 Ventures LLC. submitted an application to rezone from R-1 (Single-Family Residential) zoning district to C-2 (General Commercial) zoning district to allow for a cabinet business on the 0.65 acres. The property is located at 407 North Cromley Road.
- Discussion from the Mayor and City Council.
 - Discussion and questions from the Public who have requested to speak.

5. **Motion to come out of the Public Hearing and go into the City Council Meeting.**
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

City Council Meeting Item(s):

6. **Consideration of the recommendation from the Planning & Zoning Commission and possible motion to approve the first reading on Application RZ2024-016.** *On April 9, 2024, the Planning Commission made the recommendation not to approve the rezoning request for application RZ2024-016.*

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

7. **Motion to approve the FY2025 Budget.**

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

8. **Consideration and possible motion to approve the Planning & Zoning Commission recommendation for TA2024-019.** *On May 16, 2024, the Planning Commission made the recommendation to approve with modifications, Section 1, and Section 2, and not to approve Section 3.*

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

9. **(WOODS EDGE)**

Motion to approve the first reading of an ordinance to amend the zoning map of the City of Brooklet to rezone property located on the Northside of Old Leefield Road, the tract to be rezoned containing 19.28 acres, more or less, and being designated as parcel 135 000022A000, Bulloch County Tax Assessors Office. *The property was R-1 and has been rezoned to R-3.*

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

10. **Consideration of a Motion to Approve the Minutes for the following Meetings:**

- a. April 6, 2024 Called Meeting
- b. April 11, 2024 Work Session
- c. April 18, 2024, City Council Meeting

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

11. **Consideration of a Motion to Approve the May Financial Reports as presented.**

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

12. **Discussion and possible motion to raise the ATC (aid to construction) fee and the WCIF (water capital improvement fund) fee and make any other changes in the Water/Sewer Ordinance for the sewer project, new developments, and allocations of capacity. City Engineer, Wesley Parker with Parker Engineering, LLC, and City Consultant Matthew Morris will be present to make the presentation.**

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

13. **Recognition of guests who have requested to be added to the agenda**

- a. Aaron Carter – Coastal Georgia Regional Commission, Planning Director
- b. Love Tiffany – Tiffany Guerrero
- c. Barney Sineath

14. **Recognition of guests who have signed up to speak**

15. **Motion to Approve the Consent Agenda from June 13, 2024 Work Session:**

- 15.1. A Resolution to be signed for the Smart Bulloch 2045 (A Joint Comprehensive Plan for a Better Tomorrow Resolution & Plan)

- 15.2. Terry Mikell Concrete, LLC. Invoice difference of \$1,070.00; on April 18, 2024, the following quote for the repair work to tear out and place the concrete was approved via email for \$4,270.00:

- WEST LEE: 7x8= 56sq ft
 - WEST LEE ST.: 12x11=132
 - CORNER OF WEST LEE ST.
& N CRONLEY ST: 5x7= 35sq ft
 - JOINER RD.: 4x21= 48sq ft
 - BROOKLET I.G.A :7x12=84
 - WEST LANE ST.: 21x4= 84sq ft (sidewalk)
 - Pour back 6in deep with concrete with fiber.
- Total \$4,270.00

They did not pour 715 West Lane Street, so they took off \$400.00 which brought the amount to \$3,870.00, then on 05/21/2024 they poured 715 West Lee Street and for concrete and labor, which cost \$1,470.00 which brought the total invoice to \$5,340.00.

- 15.3. Review of a quote from Terry Mikell Concrete, LLC. for repairs to the sidewalks due to safety concerns 209 West Lane, 204 North Parker, Baker, and Parker across from Bank on West Lane, between 115-117 West Lee at the rear of Bank on West Lane, to remove the sidewalk and haul material off and pour back concrete; Concrete and Labor Total \$3,620.00

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

16. **Reports from committee members**

- a. Mayor Pro-Tem Rebecca Kelly
- b. Councilman Brad Anderson
- c. Councilman James Harrison
- d. Councilman Keith Roughton
- e. Councilwoman Sheila Wentz

17. Report from Police Chief

a. Gary M. Roberts

18. Report from the Safety Coordinator

a. Jim Stanoff

19. DISCUSSION ITEMS:

19.1. Discussion and motion to approve the status change for Officer Nicki Garman from part-time to full-time, and Officer Richard Coleman from full-time, to part-time effective May 2, 2024.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

19.2. Discussion and possible motion to appoint Joey Williams as the Public Defender for the Brooklet Municipal Court, to be paid \$225.00 per court session.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

19.3. Brooklet Food Truck Ordinance Discussion and possible motion.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

19.4. Change Order #1 - 2024 Brooklet Street Improvements (PE24133)

The amount of this contract before this change order was \$221,695.80, the amount of the contract will increase by the sum of \$149,128.80, and the contract total including this and previous change orders will be \$370,824.60.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

19.5. Discussion and possible motion to approve the Combined Brooklet-Pembroke UDC Proposal - Caleb P. Racicot - TSW.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

19.6. Discussion and possible motion to approve Tucker Utilities, LLC Invoice for \$46,675.00.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

20. Presentation for Retiring, City Attorney, Hugh Hunter (April 2006 - June 2024)

21. Consideration of a Motion to Adjourn

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____