



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**CITY COUNCIL
MINUTES**

**May 19, 2022
7:00 PM**

1. **Call to order and welcome - Mayor Grooms, III**
 - a. Invocation
2. **Pledge of Allegiance to the United States Flag - Mayor Grooms, III**
3. **Consideration of a Motion to Approve the Consent Agenda**

MOTION TO APPROVE

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0
4. **Consideration of a Motion to Approve the Minutes of the following City Council Meetings:**
 - a. March 17, 2022 City Council
 - b. April 14, 2022 Work Session
 - c. April 21, 2022 City Council

MOTION TO APPROVE

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

5. **Consideration of a Motion to Approve the April Financial Reports as presented**
MOTION TO APPROVE
MOTION: Brad Anderson
SECOND: Johnathan Graham
AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson
NAYES: None
Motion carried 5-0
6. **Recognition of guest**
7. **Public Comments (Agenda Item; *each speaker will be given 2 minutes during public comment*)**
8. **Reports from committee members**
 - a. Mayor Pro-Tem Gwinnett
 - The tires have been installed on the hydro dig.
 - Public Works cleaned up the Police Department for the Memorial Service.
 - Cotton Gin Lane project is moving along.
 - b. Councilman Anderson
 - GEFA webinar was great; 1% interest rate or less for sewer infrastructure grant.
 - Looking at getting a consultant to serve as a liaison for the city, someone to guide us through the project due to scope of this project.
 - Thankful to Wesley Parker and his staff for setting up this webinar.
 - c. Councilwoman Kelly
 - No reports
 - d. Councilman Harrison
 - Looking into a new security system for the Police Department.
 - e. Councilman Graham
 - No reports
9. **Report from Police Chief**
 - a. Gary M. Roberts
 - Gave the monthly PD report.
 - The Investigation Department is up and running.
 - Police Memorial Service will be Friday, May 20, 2022 @ 9:00 a.m. at the Brooklet Police Department
 - Practice/Gun range is well on its way
 - Thankful for Public Works employees for cleaning up around the PD
10. **Report from City Marshall**
 - a. Bobbie Hoch
 - Gave the monthly inspection report

11. Report from Safety Coordinator

- a. Jim Stanoff
 - Reminder that hurricane season is approaching.

12. Consent agenda

- a. Motion to approve the agreement to purchase an Epson Receipt Printer for City Hall in the amount of \$785.00.
- b. Motion to approve the quote from Low Country JCB for the purchase of four (4) tires for the Hydro dig in the amount of \$2,300.00.

MOTION TO APPROVE

MOTION: Brad Anderson

SECOND: Nicky Gwinnett

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

13. New business

No new business

14. Old business

- a. Discussion and possible motion to approve the proposed amendment to the Service Delivery Strategy Agreement - The following is the description provided to the Board of Commissioners: *Amendment to allow Statesboro to add a new service for housing and urban redevelopment. A second amendment to identify CDBG and other grants as funding sources for several serviced that would be project eligible. A third amendment to the water and wastewater maps to include multiple parcels already being served by the City of Statesboro. Detailed changes per service are included on each Form 2 of the agreement. Please see Form #1 for a summary of serviced being changed.*

MOTION TO APPROVE

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

- b. Discussion to amend the code of ordinances of the City of Brooklet, specifically, Chapter 10 on Animals, to prevent the owners and harborers of certain animals from running at large in the city, to define the term "harborer", and to provide a progressive scale of fines for violating chapter 10 on animals.

MOTION TO APPROVE AS A FIRST READING

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

- c. Discussion and selection of firm(s) for consideration to handle the ARPA State Fiscal Recovery Fund for Water and Sewer Infrastructure Award for Engineering and Administrator Services.

Council would like to schedule a meeting with both engineering groups and a meeting with the administrator services in order for them to present their proposals and answer any questions the council may have.

- d. Discussion and possible motion to approve the FY 23 tentative budget.
Per Councilman Anderson, in short, we come up with \$1,488,410.00 with revenues at \$1,420,900.00, we have to cut \$67, 510.00 of that \$269,000.00 we can legitimately cut out around \$5,000.00 from administration, that still leaves \$62,510.00, water fund can cut out \$10,000.00; sanitation fund can cut out \$10,000.00, police department can cut out \$5,000.00, streets can cut out \$10,000.00, and raise revenue estimates \$12,000.00, and add \$15,510.00 to taxes.

MOTION TO APPROVE

MOTION: Brad Anderson

SECOND: Nicky Gwinnett

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

- e. Discussion and possible motion to approve a quote for the generators to be put into service.

MOTION TO APPROVE NOT TO EXCEED \$22,000.00.

MOTION: Nicky Gwinnett

SECOND: Johnathan Graham

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

15. **Motion to close the Regular Session and move to Executive Session for the purpose of discussing Personnel Matters and potential litigation.**

MOTION TO APPROVE

MOTION: Rebecca Kelly

SECOND: Brad Anderson

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None

Motion carried 5-0

16. **Motion to close the Executive Session and return to the Regular Session.**

MOTION TO APPROVE

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and Brad Anderson

NAYES: None
Motion carried 5-0

17. Consideration of a Motion to adjourn

MOTION: Nicky Gwinnett

SECOND: Rebecca Kelly

**AYES: Nicky Gwinnett, James Harrison, Johnathan Graham, Rebecca Kelly, and
 Brad Anderson**

NAYES: None

Motion carried 5-0

Approved this _____ day of _____, _____.

Joe A. Grooms, III, Mayor

Lori Phillips, City Clerk