



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Sheila Wentz, Councilwoman

Carter Crawford, City Manager
Lori Phillips, City Clerk
Melissa Pevey, Assistant Clerk
Ben Perkins, City Attorney

**City Council Meeting
October 17, 2024
7:00 PM**

**Proposed
Agenda**

- 1. Call to order and welcome** - Mayor Gwinnett
 - Invocation
 - Pledge of Allegiance
- 2. Consideration of a Motion to Approve the Agenda**
- 3. Recognition of Guest(s) who have Signed Up to Speak**
- 4. Recognition of Guest(s) Requested to be on the Agenda:**
 - a. James Holloway – 238 Sara Beth Drive – Services provided to some but not all residents, specifically maintenance of city easements.
- 5. Consideration of a Motion to Approve the Consent Agenda:**
 - a. Proposed Purchasing Policy
 - b. Proposed Vehicle/Equipment Replacement Policy
 - c. All Green Services Invoice#63 for \$7,900.80
 - d. South 301 Auto Body Service Invoice for Police Vehicle Repairs for \$6,441.31
 - e. Proposed Work Order Software – Limble Solutions, Inc., Annual Fee \$8,640.00
 - f. Core & Main Bid Proposal 9.12.24 for \$18,283.38
 - g. Appointment of Sheila Wentz for the Water Utility Board (Sec. 50-29 (b))

6. **Consideration of a Motion to Approve the Minutes for the following Meetings:**
 - a. September 12, 2024 Work Session
 - b. September 19, 2024 City Council
7. **Consideration of a Motion to Approve the September Financial Reports as presented.**
8. **Report from the City Manager**
 - a. Carter Crawford
9. **Reports from Committee Members**
 - a. Councilwoman Wentz
 - b. Councilman Anderson
 - c. Councilwoman Kelly
 - d. Councilman Harrison
 - e. Councilman Roughton
10. **Report from City Clerk**
 - a. Lori Phillips
11. **Report from Planning & Zoning Administrator**
 - a. Melissa Pevey
12. **Report from Police Chief**
 - a. Gary M. Roberts
13. **Report from the Safety Coordinator**
 - a. Jim Stanoff
14. **Report from the City Engineer**
 - a. Wesley Parker, Parker Engineering, LLC.
15. **Report from the Water/Sewer Consultant**
 - a. Matthew Morris
16. **Discussion Item(s):**
 - 16.1. **Second Reading and Consideration of a motion to approve TA2024-020:** An ordinance by the Mayor and City Council of Brooklet to amend the Brooklet, Georgia Subdivision Ordinance; to provide for notice; to provide for severability; to provide an effective date; to repeal all ordinances and parts of ordinances in conflict herewith; and for other purposes.
 - 16.2. **First Reading of revised TA2024-021:** An ordinance by the Mayor and City council for the City of Brooklet, Georgia amending the Code of the City of Brooklet, Georgia at Zoning Appendix B, Article V, to amend and restate the

table of permitted uses at Section 5-1, and to add Section 5-3 and Subsections 5-3.3 through 5-3.7 which provide for minimum standards in the R-3 zoning district; to provide for notice; to provide for severability; to provide an effective date; to repeal all ordinances and parts of ordinances in conflict herewith; and for other purposes.

- 16.3. Consideration of a motion to approve the Attorney Fee Agreement with Smith, Welch, Webb & White law firm to represent the city in the action pending in the Superior Court of Bulloch County, Civil Action No. SUCV2024000209, styled G3 Ventures, LLC v. City of Brooklet.
- 16.4. Agenda/Meeting Protocol Discussion
- 16.5. Consideration of a motion to approve the Utility Easement Agreement with JD & LSV 109 West Lee, LLC.
- 16.6. Consideration of a motion to approve the Utility Easement Agreement with JD & LSGV 103 West Lee, LLC.
- 16.7. Discussion and consideration of a motion to approve the Sand Creek Land Construction invoice for hauling off debris for \$4,097.50.

17. Consideration of a Motion to Adjourn