



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Cain Smith

City Clerk
Lori Phillips

**MAYOR AND COUNCIL MEETING
THURSDAY, OCTOBER 19, 2023
7:00 pm
BROOKLET CITY HALL
MINUTES**

- *All members were present.*

- 1. **Call to order and welcome** - Mayor Grooms, III
 - a) Invocation

- 2. **Pledge of Allegiance to the United States Flag** - Mayor Grooms, III

- 3. **Consideration of a Motion to Approve or Amend the Agenda**
Motion to amend the agenda to remove from Item# 6 (b) and (c) due to the minutes not being ready.
Motion: Brad Anderson
Second: Johnathan Graham
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham, Brad Anderson, and James Harrison
Nayes: None
Motion carried 5-0

- 5. **Consideration of a Motion to Approve the Consent Agenda**
 - a) Donald M. Marsh & Associates – HWY 80 Water Line Ext. Topographic Survey of South Side of Joiner Road (Center Line to R/W) Totaling 2400'+/-
The quote for the Survey is \$5500.00.
Motion to Approve
Motion: Brad Anderson
Second: Nicky Gwinnett
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham, Brad Anderson, and James Harrison
Nayes: None
Motion carried 5-0

6. **Consideration of a Motion to Approve the Minutes of the following City Council Meetings:**

- a) August 17, 2023 City Council Meeting
- b) ~~September 14, 2023 Work Session~~
- c) ~~September 21, 2023 City Council Meeting~~

Motion to Approve

Motion: James Harrison
Second: Rebecca Kelly
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison
Nays: None
Motion carried 5-0

7. **Consideration of a Motion to Approve the September Financial Reports as presented Motion to Approve**

Motion: Brad Anderson
Second: Johnathan Graham
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison
Nays: None
Motion carried 5-0

8. **Recognition of guest**

- **City Engineer, Wesley Parker** - Attended the called work session
- **Matt Morris, City Consultant for the Sewer Waste Water Project** - Attended the called work session

9. **Recognition of guests who signed in to speak**

- **Tom Bigwood, Brooklet Kiwanis – Brooklet Cemetery**
As a member of Kiwanis, one of their aims is to try to maintain the cemetery in a manner that is respectable all year long, and sometimes in the summer months it is tough, the second thing is, as Kiwanians we can help, they hold quite a good fund of money. Some members may be aware of that and some of them may not be aware of that, but for years back, decades ago, a fund was started, the cemetery fund, and sort of the committee was considered, it was comprised by about mostly Kiwanians and over time that is changed. So, it is time for us as Kiwanians to get together and we're going to do this in November. Presently, Jerome Jones is the keeper of the of the finances, so to speak and Mr. Bigwood met with him today and also talked to Hayes Oliver, who maintains the cemetery, and he expressed the challenges that he has and we know it's a difficult amount of money to but it's not enough money to do the job to get professional people out there, but what he's being paid, it sounds like a tall task to get that done for the \$550.00 and if it was put out for bids, you probably would not come close to anywhere near that. Mr. Bigwood would like to invite the mayor and council to talk to Hayes, he has some ideas about how he might be able to do it for a little more reasonable amount of money and keep it in better shape, but that's the council's decision, but they want to help as Kiwanian's and there's not been a request for money for the last two years and he thinks all it will take is the request regularly, if the council will make a note sometime in January of each, because the proceeds that have been generally given to the city, has been the money earned off the investment, it's been pretty good some years. So, beyond that, they are open to special projects that might enhance the city cemetery. So those two things were open-minded about and the council would have to, get them involved. In November, they are going to sit down at the Kiwanis Club and the board meeting and get the committee of

five back in place, but in the meantime, he thinks it's appropriate for the council to go ahead and ask them for some money to help get the cemetery cleaned up and looking its best.

10. Reports from Committee Members

- **Mayor Pro-Tem Anderson**
Financially we are on track with our expenditures, which is a positive thing, also, Councilman Anderson will email the Attorney RFQ via email to the mayor and councilmembers after the meeting.
- **Councilman Gwinnett**
Everything is going normal, no problems, no breakdowns.
- **Councilwoman Kelly**
The PD had a cookout at the PD office yesterday for lunch and everybody got to come and it was a nice time together. Councilwoman Kelly is planning to attend the district 12 GMA meeting that they are having in Lincoln on November 1st and she is getting prices from the landscaper. The flowers that we have in the big square in front of city hall are going to die when the first frost comes, so it is time to take them out, and put the fall flowers in.
- **Councilman Harrison**
No reports.
- **Councilman Graham**
We need to start advertising for an Assistant Clerk due to Annette resigning.

11. Report from Police Chief

- **Gary M. Roberts**
Gave the monthly PD report. The Pumpkin Parade will be Friday, at 10:00 am downtown.

12. Report from the Safety Coordinator

- **Jim Stanoff**
The 2023 safety grant, came through, and of the \$6000 we were approved for girma and workers comp, we managed to utilize \$5800. It was concentrated on public works and city hall, this year in 2024 will be concentrated on the Police Department. The generator grant, nobody in the state of Georgia has received anything on that, and it must be a financial thing. Mr. Stanoff has started rejuvenating the fire hydrants through the city and due to the temperatures, that are available for painting, it's been a slow process.

13. New Business

- a) **Preliminary Financing Schedule for Brooklet's Water and Sewer Revenue Bonds for October 3, 2023 Discussion**
No discussion currently.
- b) **Motion to Approve the Resignation of Assistant Clerk, Annette Shelley, effective November 7, 2023.**
Motion to Approve
Motion: Brad Anderson
Second: Johnathan Graham
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,

Brad Anderson, and James Harrison
Nayes: None
Motion carried 5-0

- c) **Motion to Approve Invoice #01W1390 received from Solid Waste Applied Technologies Inc., for Repairs to the Sanitation Truck, for \$7,148.09.**

Motion to Approve

Motion: Brad Anderson
Second: Nicky Gwinnett
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison

Nayes: None
Motion carried 5-0

14. Old Business

- a) **SECOND READING and ADOPTION: AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF BROOKLET TO REZONE LOT 2 OF TRACT NUMBER 6 OF THE J. A. WARNOCK ESTATE SHOWN ON A PLAT DATED AUGUST 27, 1959, PLAT BOOK 11, PAGE 48, BULLOCH COUNTY RECORDS, FROM R-1 TO C-2, A COPY OF SAID PLAT BEING ATTACHED HERETO AS EXHIBIT "A", AND MADE A PART HEREOF. (Application RZ2023-012 for C & J Rentals, LLC. The property is at 16980 US HWY 80 East, Brooklet, GA.)**

Motion to Approve

Motion: Brad Anderson
Second: James Harrison
Ayes: Rebecca Kelly, Brad Anderson, and James Harrison
Nayes: Nicky Gwinnett

Abstain: Johnathan Graham
Motion carried 3-1; 1 abstained.

- b) **SDS Amendment Discussion, Approval, and Execution**

Motion to Approve

Motion: Brad Anderson
Second: Johnathan Graham
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison

Nayes: None
Motion carried 5-0

- c) **Final Draft of the Easement from Bulloch County to the City of Brooklet along the S & S Greenway for Sewer Lines and related Equipment Discussion, Approval, and Execution and to Authorize the Mayor to sign.**

Motion to Approve

Motion: Brad Anderson
Second: Johnathan Graham
Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison

Nayes: None
Motion carried 5-0

- d) **Wellhead Protection Ordinance Discussion**
More discussion will come at a later time.

14. Consideration of a Motion to adjourn

Motion to Approve

Motion: Brad Anderson

Second: Johnathan Graham

Ayes: Nicky Gwinnett, Rebecca Kelly, Johnathan Graham,
Brad Anderson, and James Harrison

Nayes: None

Motion carried 5-0

Approved this 21 day of March 2024.



L.W. (Nicky) Gwinnett, Jr. Mayor



Lori Phillips, City Clerk