

**SEPTEMEBR 15, 2022**  
**PUBLIC HEARING**  
**6:30 PM**  
**AND**  
**CITY COUNCIL**  
**7:00 PM**

**Members Present:** Mayor Joe Grooms, III, Mayor Pro-Tem Nicky Gwinnett, Brad Anderson, Johnathan Graham, James Harrison, and City Clerk Lori Phillips.

- 1. Call to order and welcome** - Mayor Grooms, III
  - a. Invocation
- 2. Pledge of Allegiance to the United States Flag** - Mayor Grooms, III
- 3. Public Hearing**
  - a. Tentative FY23 Budget – Per Councilman Anderson, this was an error on his behalf, he was a little premature, we have messed with the tentative budget for so long, for about three months, he thought that it had passed at one point in time, when in fact it was never advertised as a public hearing, nor approved. The tentative budget will be approved tonight, however, the Public Hearing will be October 13, 2022 at the October work session.  
  
Public comment and discussion.  
No public discussion.
  - b. Resolution 2022-001: A resolution setting the millage rate for ad valorem (property) taxes for the 2022 calendar year for the city of Brooklet, Georgia at 6.846  
  
Public comment and discussion.  
No public discussion.

**Motion to close the Public Hearing and open the Regular Session**  
No motion necessary per Mayor and Council.

**3. Consideration of a Motion to Approve the Consent Agenda**

- a. Tentative FY 23 Budget
- b. 2022 Mileage Rollback Rate of 6.846
- c. Public Software QS/1 – Digital Payments (via web, or credit card terminal) and via centralized collections (utility billing, taxes, business license, etc.) in the amount of \$4,922.00 (*sales tax has been removed*)
- d. City of Brooklet Spending Resolution for October 2022
- e. Change Order – Cooper Electric in the amount of \$5,600.00
- f. Permission to proceed, not approve, for more information-License Plate Reader Camera for Police Department

MOTION: Nicky Gwinnett

SECOND: James Harrison

AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison

NAYES: None

Motion carried 5-0

**4. Consideration of a Motion to Approve the Minutes for the following Meetings:**

- a. July 6, 2022 Called Meeting
- b. July 14, 2022 Work Session
- c. July 21, 2022 City Council
- d. August 11, 2022 Work Session
- e. August 18, 2022 City Council

MOTION TO APPROVE

MOTION: James Harrison

SECOND: Nicky Gwinnett

AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison

NAYES: None

Motion carried 5-0

**5. Consideration of a Motion to Approve the August Financial Reports as presented**

MOTION TO APPROVE

MOTION: Brad Anderson

SECOND: Rebecca Kelly

AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison

NAYES: None

Motion carried 5-0

**6. Recognition of guest**

**7. Public Comments (Agenda Item; *each speaker will be given 2 minutes during public comment*)**

**8. Reports from committee members**

**a. Mayor Pro-Tem Gwinnett**

- Wesley Parker was able to submit the well grant in time.

- The public works department has done a great job getting the town ready for the Brooklet Peanut Festival.
- All water leaks around the town will be prepared after the festival.

**b. Councilman Anderson**

- We have received an additional allocation from ARPA in the amount of \$338,000, which brings our total to a little over \$600,000.00; this is federal money that is specified for water projects.

**c. Councilwoman Kelly**

- She and Annette Shelley have been working together on collecting information for the employee Christmas party; the three dates for the party will be 12/08/2022, 12/16/2022, or 12/13/2022.
- The employee handbook is ready for all to review, she is still waiting on a couple of job descriptions, hopefully, she will have all that she needs by the November work session in time for Attorney Hunter to review.

**d. Councilman Harrison**

- He and the Chief are continuing to research the information pertaining to the license plate tag reader, that they are hoping to purchase in the near future.
- The Chief is still working on the no parking ordinance map; per Attorney Hunter, we can not have a first reading until the Chief has the map ready.

**e. Councilman Graham**

- No reports at this time; he has asked to table all of his items until the 2023 budget is approved.

**9. Report from Police Chief**

**a. Gary M. Roberts**

- Absent

**10. Report from Safety Coordinator**

**a. Jim Stanoff**

- Absent

**11. Discussion**

- a. **First Reading:** AN ORDINANCE TO PROVIDE FOR THE LOCATION OF TRAFFIC CONTROL SIGNS, MARKINGS AND DEVICES, AND TO AUTHORIZE THE CHIEF OF POLICE TO DESIGNATE AND MAINTAIN APPROPRIATE TRAFFIC CONTROL SIGNS, MARKINGS AND DEVICES, TO ADDRESS IMPROPER PARKING AND TEMPORARY TRAFFIC REGULATIONS.

MOTION TO TABLE TO THE OCTOBER WORK SESSION

MOTION: James Harrison

SECOND: Nicky Gwinnett

AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison

NAYES: None

Motion carried 5-0

- b. Discussion of draft charter of City Manager – per Attorney Hunter, if this is something the council would like to do, it would need to go in-front of the general assembly, the Mayor would need to talk to either the state senator or state representative and see if they would be willing to introduce it into the legislature as a local act, and then the legislative council in Atlanta, will put our draft of it, into a format that they will need to pass it through the legislature. If everyone is good with it, there generally is no problem with getting it passed.
- c. Discussion of city ordinance text amendment for Article V. Special Events Section 3.3. Event Security – Attorney Hunter presented a draft ordinance for the private security for special events, per council, add to the October work session agenda for a first reading.
- d. Water Rate Study – per Councilman Anderson, he doesn't have a problem with changing the rates for the schools and Brookhaven Apartments because they are currently being charged as a single-family, he agrees those should be adjusted, in order to be fair, what he does not want to do, is raise them for the residents at this point of time. We need to have a real plan and have a real identified of what our needs are going to be, then coming back and revisiting raising the water rates.

**13. Motion to close the Regular Session and move to Executive Session for the purpose of discussing Personnel Matters.**

MOTION: Rebecca Kelly  
SECOND: Brad Anderson  
AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison  
NAYES: None  
Motion carried 5-0

**14. Motion to close the Executive Session and return to the Regular Session.**

MOTION: Brad Anderson  
SECOND: Nicky Gwinnett  
AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison  
NAYES: None  
Motion carried 5-0

**15. Consideration of a Motion to adjourn**

MOTION: Nicky Gwinnett  
SECOND: Brad Anderson  
AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison  
NAYES: None  
Motion carried 5-0

Approved this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Joe A. Grooms, III, Mayor

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Lori Phillips, City Clerk